

Tutor/Mentor Application

Success at Southern/Student Support Services A TRIO Program

Name: _____ Student ID#: _____

Address: _____

Phone number: _____ Email: _____

Major: _____ Cumulative GPA: _____ # of Credits Accrued: _____

Subjects you wish to tutor: _____

Please include:

1. An unofficial SOU transcript and write your current courses on the transcript.
2. Answer the following questions in well-developed paragraphs on a separate sheet of paper. This will be part of our assessment of your writing skills.
 - A. In your opinion, why do some students have trouble in *writing?* (*or math, chemistry, etc* the area(s) you wish to tutor.)
 - B. Briefly discuss several strategies you might use if a student brought you a *paper with major structural as well as mechanical problems.* (*or whatever kind of problem of problem in your academic area that a student might bring to you.*)
 - C. What is one important study skill that you use, and why is it effective?
3. List as references two faculty members (below) who can assess your academic abilities. The Success Tutor Coordinator must receive one letter of reference using the attached form or via email to morrisg@sou.edu or FAX 541-552-8462.

| | Faculty Name | Faculty Email | Faculty Phone |
|---------------------------|--------------|---------------|---------------|
| 1 st Reference | | | |
| 2 nd Reference | | | |

Please return this application to Success at Southern as soon as possible. If you have any questions please contact the Success Tutor Coordinator:

Gwen Morris Associate Director,
Success at Southern/ Student Support Services
1250 Siskiyou Boulevard Ashland, Oregon 97520-5010
Tel 541-552-6062 morrisg@sou.edu FAX 541-552-8462



Southern Oregon University

Supplemental Employment Application for Student Employees (This form is only used in applying for positions where a department has its own student employment application)

Note: Applicants who require any physical or other assistance in completing this application may contact Human Resource Services at 541-552-6315 / 541-552-6512 of the hiring department

Submit Application Directly to the SOU Hiring Department

Position _____

Department _____

Applicant Information

Name: _____

Local Address: _____

Street/P.O. Box

City

State

Zip

E-Mail Address: _____ Local Phone: _____

Current Class Standing: Freshman Sophomore Junior Senior Graduate Student

Major: _____ No. of credits per term: Fall _____ Winter _____ Spring _____ Summer _____

- Do you have another job on campus? No Yes, department: _____
- Do you have Federal work-study award for this year? No Yes, amount: \$ _____
- Are you over the age of 18? No Yes
- Are you authorized to work in the United States (IRCA of 1986)? No Yes
Note: SOU is required to verify your eligibility to work in the United States by completing the INS form I-9. If offered employment, you will be expected to provide this information, as required by law, within 3 days of beginning to work.
- Have you ever been convicted of (or plea bargained to) a felony or class A misdemeanor? No Yes
Note: A conviction does not automatically eliminate you from employment consideration. Each conviction will be reviewed with respect to the requirements of the position for which you apply.

PLEASE ATTACH A COMPLETED DEPARTMENT APPLICATION AND ANY ADDITIONAL DOCUMENTS REQUIRED BY THE HIRING DEPARTMENT

Signature

Please read carefully before signing – Incomplete or unsigned applications will not be accepted.

Any false, fraudulent, or misleading oral or written statement contained in this application and attached materials or made in the course of any related employment process, whether made by me or by others at my request, may result in rejection of my application, denial of employment, dismissal from university service if discovered after employment, and/or prosecution for a crime. I authorize Southern Oregon University to conduct a criminal history check, check my driving record, or contact my present or past employers if necessary.

I certify and affirm that I have read and understand the above notice. I further certify that I personally completed this application and attached materials or requested its completion and that all statements contained herein are true and complete to the best of my knowledge.

Signature: _____ Date: _____

Southern Oregon University is an Affirmative Action/Equal Opportunity Employer

For additional information contact: Human Resource Services, Churchill 160, 1250 Siskiyou Boulevard, Ashland, OR 97520. Tel: 541-552-6242.

Faculty Recommendation Form

Success at Southern/Student Support Services
Tutor/Mentor Application

Dear Faculty Member:

The student listed below is applying for a tutor position in the *Success at Southern* program. We would appreciate your evaluation of this student in terms of their skill level in the work they have done with you, their ability to communicate clearly and effectively, and their ability to tutor peers in a personable and professional manner. (Please return this recommendation form to Gwen Morris, *Success at Southern* or e-mail to morrisg@sou.edu or FAX to 541-552-8462 as soon as possible. Thanks!)

Student: _____