

SOUTHERN OREGON UNIVERSITY Enrollment Services

Important information about E-MAIL NOTIFICATIONS

SOU will be sending you, via e-mail, time-sensitive and secure (authenticated by Verisign) information which will require your attention. Check your e-mail frequently (at least weekly) for messages from our office, even if you are not expecting e-mail from us.

Where will the e-mail notifications be sent?

- Before arriving on campus: the e-mail address provided on your FAFSA (if you have not listed an e-mail address on your FAFSA, a hard copy letter will be mailed to you through the U.S. mail).
- After you start at SOU: your SOU e-mail address (ending with “@students.sou.edu”) and a personal email, if you provide one to us.

What kind of information will be sent via e-mail?

- Requests for information,
- Notification of your financial aid offer,
- Revisions to your original aid offer,
- Reminder to complete loan promissory note(s),
- Reminder to complete loan entrance counseling,
- Special deadline dates related to scholarships, FAFSA filing and loan exit counseling.

I received an e-mail message saying to go to the Financial Aid Student Inquiry Web Module – what is this and how do I access it?

- It is a self-service system designed to allow students easy access to their SOU financial aid records including file status, the ability to accept or decline awards and messages providing timely, round-the-clock access from any location.
- To access it:
 - From the Enrollment Services web page (<http://www.sou.edu/enrollment/>), click on Financing and Aid, then click on the ‘Enter the Web Module’ icon or log into SIS Web; click on Student Services and Financial Aid. This will take you to the login page for the Web Module.
 - Enter your Social Security Number.
 - Enter your PIN to access your record (this Financial Aid Student Web PIN is provided in our initial correspondence to you – it is NOT the Federal FAFSA pin or the SIS Web pin).
 - Choose the academic year you wish to view.