

SOUTHERN OREGON UNIVERSITY

APPLICATION FOR ADMISSION MASTER IN MANAGEMENT PROGRAM

Southern Oregon University
1250 Siskiyou Boulevard
Ashland, Oregon 97520 / 541-552-8283

PLEASE TYPE OR PRINT CLEARLY

1. Name _____
LAST NAME OR FAMILY NAME FIRST MIDDLE PREFERRED FIRST NAME

2. Contact Information

STREET ADDRESS _____
Work Phone _____ AREA CODE _____
Home Phone _____ AREA CODE _____
CITY _____ STATE _____ COUNTRY _____ ZIP _____
Fax _____ AREA CODE _____

3. Date of Birth _____ 4. Male Female
MONTH DAY YEAR

5. Term of entry Fall Winter Spring Summer _____
YEAR

6. Application Procedures

SOU Admissions

- Request that **official** transcripts from **every** institution you have attended for credit be sent directly to the SOU Office of Admissions. If your college coursework was completed exclusively at SOU, the registrar will refer to your transcript on file. **Note:** Transcripts sent by fax are **not** considered official.
- Complete the Application for Graduate Admission to SOU.
- Enclose an admission fee of \$50 (nonrefundable; fee subject to change).
- Forward application and fee to:

Southern Oregon University
Office of Admissions
1250 Siskiyou Boulevard
Ashland, OR 97520

MiM Program Admissions

- Complete and sign this application. Attachments may be included, if necessary, for items 9–12.
- Forward reference forms to the individuals named in your application. **Completed references should be sent directly to the MiM Program.**
- Provide a current professional resumé (one page for every ten years of work experience is suggested; references are not necessary as part of your resumé).
- Forward application, personal statement, and resumé to:

Master in Management Program
Southern Oregon University
1250 Siskiyou Boulevard
Ashland, OR 97520

OFFICE USE ONLY

Student ID# _____ Date Received _____

Admissions Status _____

7. **Education.** List in order (most recent first) all colleges and universities attended for credit.

Institution	Location (CITY AND STATE)	Dates Attended (MONTH, YEAR)	Degree Earned
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

8. **Major Field of Study** _____ Cumulative GPA _____

9. **Professional Development.** Describe experiences related to your professional development, leadership, and management abilities. This may include special training, opportunities provided by trade associations, or relationships with mentors. Indicate any special awards or recognition you have received in this area.

10. **Community Involvement.** Describe your volunteer leadership and community service over the past five years. These projects may include work with youth organizations, church activities, or participation on local boards. Describe any leadership roles you held in these activities. Indicate any special awards or recognition you have received in this area.

11. **Multicultural Experiences.** Describe your cross-cultural or international experiences. These may include living, working, and studying or traveling abroad. List foreign languages you can read, write, or speak fluently.

12. **Personal Statement.** Write and attach a **400-word essay** describing your professional aspirations and your reasons for applying to the Master in Management Program. Be sure your statement:

- identifies your career goals,
- describes the experiences and influences that have shaped your career goals, and
- identifies how participation in this program would contribute to your personal and professional development.

Criteria for evaluating your writing skills include: ideas and content, vocabulary, organization, and technical correctness.

13. Current Work Experience. In addition to the following information, you must submit a current professional resumé with this application. For each position listed, responsibilities may be omitted if detailed in your resumé.

Employer _____	Position _____
Street Address _____	From _____ To _____
City _____ State _____ Zip _____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time Annual Salary _____
Supervisor Name/Title _____	Supervisor Phone _____
Annual Budget (supervised by you) _____	Number of Employees (supervised by you) _____
Responsibilities: _____	

Previous position held with *current* employer (if any):

Employer _____	Position _____
Street Address _____	From _____ To _____
City _____ State _____ Zip _____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time Annual Salary _____
Supervisor Name/Title _____	Supervisor Phone _____
Annual Budget (supervised by you) _____	Number of Employees (supervised by you) _____
Responsibilities: _____	

14. Previous Employment. Indicate prior work experience, most recent first:

Employer _____	Position _____
Street Address _____	From _____ To _____
City _____ State _____ Zip _____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time Annual Salary _____
Supervisor Name/Title _____	Supervisor Phone _____
Annual Budget (supervised by you) _____	Number of Employees (supervised by you) _____
Responsibilities: _____	

Employer _____	Position _____
Street Address _____	From _____ To _____
City _____ State _____ Zip _____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time Annual Salary _____
Supervisor Name/Title _____	Supervisor Phone _____
Annual Budget (supervised by you) _____	Number of Employees (supervised by you) _____
Responsibilities: _____	

Employer _____	Position _____
Street Address _____	From _____ To _____
City _____ State _____ Zip _____	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time Annual Salary _____
Supervisor Name/Title _____	Supervisor Phone _____
Annual Budget (supervised by you) _____	Number of Employees (supervised by you) _____
Responsibilities: _____	

15. Career Interests. Indicate all areas of interest to you.

- Specialization: Business Nonprofit Management
 Government Healthcare Administration
- Interest Areas: Small Business Finance General Management
 (check all that apply) Human Resources International Marketing and Public Relations
 Organizational Behavior Law Management Information Systems
 Other (please specify) _____

16. References. Identify the people you have asked to complete your reference forms. These people should be familiar with your professional, leadership, or academic experience. One reference should be from a current supervisor. If you are unable to obtain a reference from your current supervisor, please attach a statement of explanation.

	Reference #1	Reference #2	Reference #3
Name			
Title			
Organization			
Address			
City, State, Zip			
Phone			

17. Graduate Exams. Graduate tests are not required for admission to the MiM Program. However, if your managerial experience does not meet the stated criteria, you may substitute scores from the GRE or GMAT exam for consideration. Indicate which test you will take or have taken, the date, and the score. Request that your scores be forwarded to SOU (Code Number 4702).

- GRE GMAT Exam Date _____ Score _____

18. TOEFL Scores. If your native language is not English, you must submit scores for the Test of English as a Foreign Language (TOEFL).

Exam Date _____ Score _____

19. MiM Awareness. How did you learn about the MiM Program?

- Friend Radio Newspaper Web Site Open House Other _____

20. Signature. My signature below indicates that all of the information contained in my application materials is honestly presented, accurate, and as complete as possible. The Personal Statement was composed solely by me.

Signature _____ Date _____

For more information, please contact us at:

Phone: 541-552-8283

Fax: 541-552-6715

Email: mim@sou.edu

Web: www.sou.edu/mim