



Southern  
OREGON  
UNIVERSITY

## Personal Attendant Agreement

Southern Oregon University makes every reasonable effort to accommodate students with disabilities as addressed by the Americans with Disabilities Act. In keeping with this commitment, personal care attendants are allowed entrance into the classroom, as well as to every other area on campus accessible by the student for whom they provide care.

SOU does not assume coordination or financial responsibilities for attendant care services. An otherwise qualified student who requires attendant care services must make arrangements to provide for his/her own attendant care service.

The student and attendant will sign this Personal Care Attendant Agreement form, which must be returned to the Director of Disability Resources prior to the first day of employment. Copies will be provided for the student, attendant, and instructor.

### Attendants are expected to follow the following guidelines

- Personal Attendants will perform personal care duties such as turning pages, retrieving books, taking off coats, etc. Disability Resources, not the personal care attendant, will be responsible for assuring that all classroom accommodations such as note-taking or in-class writing are provided.
- Personal attendants are not responsible for the student's progress or behavior. Any problems or concerns on the part of the instructor about the student's performance or attendance should be directed to the student, not to the attendant.
- Attendants should not carry on conversation with the student during class.
- While in class, attendants should not actively participate in the class or in conversations between the student and faculty, staff, or other students
- Attendants will follow all University regulations including, but not limited to Standards and Expectations, Student Rights, Student Responsibilities and Proscribed Conduct outlined in the SOU Student Handbook, housing regulations, etc. Student Rights and Responsibilities can be reviewed at any time by reference to the website at <http://www.sou.edu/studentrights>.

I understand and agree to the guidelines as outlined above.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attendant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Disability Resources

\_\_\_\_\_  
Date