



SOUTHERN OREGON UNIVERSITY

# GRADUATE OR POSTBACCALAUREATE ADMISSION APPLICATION

## Southern Oregon University

Office of Admissions

1250 Siskiyou Boulevard

Ashland, Oregon 97520 • 541-552-6411 • www.sou.edu/admissions

**\$50 NONREFUNDABLE APPLICATION FEE**

For your application to be processed, this form must be entirely completed.

### 1. APPLICATION INFORMATION

Fill in year and term you plan to enter SOU: Fall 20 \_\_\_\_\_ Winter 20 \_\_\_\_\_ Spring 20 \_\_\_\_\_ Summer 20 \_\_\_\_\_  
(September) (January) (March) (June)

Name \_\_\_\_\_  
LAST NAME FIRST NAME MIDDLE NAME SUFFIX (JR., SR.)

Former Name \_\_\_\_\_ Birth Date \_\_\_\_\_ MONTH DAY YEAR  Male  Female

Social Security Number \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (Required for IRS reporting purposes as explained at the bottom of this page.)

Address \_\_\_\_\_  
P.O. BOX OR STREET ADDRESS

CITY STATE COUNTY NATION ZIP CODE

Home Phone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

THANK YOU FOR CONSIDERING GRADUATE OR POSTBACCALAUREATE STUDY AT SOUTHERN OREGON UNIVERSITY. BEFORE YOU COMPLETE THIS FORM AND PAY THE APPLICATION FEE, PLEASE READ THE FOLLOWING:

#### 1. Graduate Studies: New Student Admission

Students who hold a baccalaureate or higher degree are classified as either graduate or postbaccalaureate students at Southern Oregon University. Completing this application form will allow new applicants to be considered for one of Southern Oregon University's graduate degree programs, undergraduate degree programs, teacher licensing programs, or for additional coursework.

#### 2. Admission Requirements

Each master's, postbaccalaureate, and teacher licensing program has specific admission requirements. Some of these are summarized in the Southern Oregon University catalog. Additional information may be obtained from the dean of the school at which the program is offered.

#### 3. Application Review

Application materials are reviewed by the schools and departments concerned. Although individual faculty members within the University's schools and departments may communicate with an applicant, the only office with the authority to grant admission at the graduate master's degree or licensure level is the school dean's office. No other institutional office, department, program, or staff represents the official determination of postbaccalaureate or graduate admission at Southern Oregon University.

#### 4. Supporting Documents

##### a. Transcripts

It is required that applicants submit official transcripts from every college or university previously attended (with the exception of SOU). Applications are reviewed only after all documents have been received.

##### b. Additional Information and Qualifying Exam Scores

All of our graduate programs have additional requirements. **Students must contact one of the numbers listed below for specific requirements.**

School Area Masters: Science	541-552-6474
Mathematical & Computer Science	
Environmental Education	
School Area Masters: Social Science	541-552-6255
School Area Masters: Arts & Letters	541-552-6520
American Band College	
Masters of Applied Psychology	541-552-6947
Masters in Management	541-552-8243
Masters of Education	541-552-6996
ESOL/Bilingual Endorsement	
Special Education	
School Area Masters of Arts in Teaching	541-552-6936

#### Oregon University System (OUS) Social Security Number Disclosure and Consent Statement

As an eligible educational institution, SOU will need your correct social security number (SSN) to file certain returns with the IRS and to furnish a statement to you. The returns SOU must file contain information about qualified tuition and related expenses.

Privacy Act Notice-Section 6109 of the Internal Revenue Code requires you to give your correct SSN to persons who must file returns with the IRS to report certain information. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. For more information, please refer to IRS code 6050S.

Please note that while your SSN is not required at the time of your application for admission, you will not be able to enroll in classes if it has not been furnished by that time.

By signing this application, I authorize SOU and OUS to use my SSN for tracking and statistical purposes as outlined in the OUS Disclosure and Consent Statement printed in the class schedule and available on the Web at www.sou.edu/registrar/confident.htm.

I understand that I also will be assigned a randomly generated SOU student identification number upon applying for admission. This number is designed to help protect my identity privacy, and it will be used in lieu of my social security number for University business. Rev. 5/04

**4. TUITION CLASSIFICATION FOR ENROLLMENT**

(All information must be completed. Failure to do so may result in classification as a nonresident.)

Are you claiming tuition classification as an Oregon resident?  Yes (complete the following section)  No (go to section 5)

	You	Mother/Father/Guardian (Complete if you are under 24)
Most recent continuous presence in Oregon:	From _____ To _____ Month/Year Month/Year	From _____ To _____ Month/Year Month/Year
Date Oregon driver's license/ID was issued:	_____ Month/Year	_____ Month/Year
Dates of military service from Oregon:	From _____ To _____ Month/Year Month/Year	From _____ To _____ Month/Year Month/Year
Did you enter military service from Oregon?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Last two years Oregon income taxes have been filed:	_____ Year	_____ Year

Are you a member of an American Indian tribe recognized with an affiliation to the state of Oregon?  Yes  No

Are you entirely self-supporting?  Yes  No If no, what percentage is supplied by your parent/guardian?

**Oregon employment information (if applicable):**

**Parent**

(1) \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Employer City/State Month/Year Month/Year

(2) \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Employer City/State Month/Year Month/Year

**Student**

(1) \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Employer City/State Month/Year Month/Year

(2) \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
Employer City/State Month/Year Month/Year

**5. TESTING INFORMATION**

If you are planning to enter a graduate program in education, check with that department prior to taking a test.

**Self-Reporting of Test Scores:** Please indicate your test results in the following section. This unofficial and preliminarily reported information will be useful to us, but you must have the official score reports sent to Southern Oregon University (1250 Siskiyou Blvd., Ashland, Oregon 97520) as soon as possible.

Check one: I took the  GMAT  GRE  CBEST  NTE  
 CBT  PPST  MSAT When? \_\_\_\_\_

Have you requested that the test score report be sent to SOU?  Yes  No

I plan to take the  GMAT  GRE  CBEST  
 PPST  MSAT When? \_\_\_\_\_

If available, indicate test scores: \_\_\_\_\_

<b>OFFICE USE ONLY</b>	Cumulative GPA (all institutions): Undergraduate _____ Graduate _____
_____	

*Affirmative Action Statement: Southern Oregon University is committed to providing equal opportunity in its recruitment, admissions, educational programs, activities, and employment without discrimination on the basis of age, disability, national origin, race, color, marital status, religion, sex, or sexual orientation. Affirmative Action Officer: 541-552-6114, 1250 Siskiyou Boulevard, Southern Oregon University, Ashland, OR 97520. Campus information: 541-552-7672.*



## 6. DEGREE PROGRAM

Please check one of the following programs

**Master's Degrees: School and Subject Areas** Participation in school area degrees changes periodically. Contact the department of your interest to confirm participation prior to filing your admission application.

- Arts and Letters \_\_\_\_\_  
MAJOR DEPARTMENT
- Science \_\_\_\_\_  
MAJOR DEPARTMENT
- Mathematical and Computer Sciences \_\_\_\_\_  
MAJOR DEPARTMENT
- Social Science \_\_\_\_\_  
MAJOR DEPARTMENT
- Environmental Education

Application deadlines for the School Area Master's Degree Programs are as follows: April 15 (fall term), October 15 (winter term), and January 15 (spring and summer terms). **All application materials** (including a signed application form, admission fee, official transcripts from all institutions attended, official GRE score, three required letters of reference from professors, and a letter of intent or goal statement) **must be on file by the designated admission deadline.**

**Master of Applied Psychology (MAP)\*** The MAP application deadline is February 15. Late applications may be submitted until June 1, but the applicant is not guaranteed consideration.

- Mental Health Counseling       Human Services       Organizational Training and Development

**Master in Management (MiM)\*** If you are interested in a specific area of concentration, you may check one of the boxes below.

- Business       Health       Government       Social Services

**Master of Arts or Science in Education and/or Continuing/Standard Licensure\*** (For those who already possess a basic or initial license in elementary or secondary education.)

- Elementary \_\_\_\_\_       Secondary Education \_\_\_\_\_  
OPTION      ENDORSEMENT AREA

### ESOL/Bilingual Endorsement Only\*

(For those who already possess a basic or initial license in elementary or secondary education.)

- Elementary \_\_\_\_\_       Secondary Education \_\_\_\_\_  
OPTION      ENDORSEMENT AREA

**Master of Arts in Teaching (MAT)\*** (For those who hold a bachelor's degree and wish to enroll in a master's degree/initial license program. Call 541-552-6936 for application deadlines.)

- Early Childhood and Elementary combination
- Elementary and Middle School combination
- Middle School and High School combination \_\_\_\_\_  
ENDORSEMENT AREA

**Special Education Initial Teaching License and Added Endorsement Programs\*** (Call 541-552-6936 for application deadlines.)

- Stand-Alone Special Education Program: Initial License (For those who hold a bachelor's degree and wish to enroll in a master's degree/initial license program.)
- Dual Special Education Program Added Endorsement (For those who already possess a basic or initial license in Early Childhood, Elementary, Middle School, or High School.)

### Other Programs

- Second Baccalaureate Degree (field of study) \_\_\_\_\_
- Take additional coursework only.
- Check here if you will be taking only undergraduate courses.

## 7. CERTIFICATION

I certify that I have answered all of the questions on this application and that all statements are complete and true. I understand that if I am admitted and do not enroll for the term to which I am admitted, I will need to reapply for admission. I have also read and understand the social security number disclosure statement on page 1.

PLEASE SIGN HERE \_\_\_\_\_

APPLICANT'S SIGNATURE

DATE

\*A separate application from the appropriate department is required.